

BY-LAWS OF PRAIRIE PLAYERS

1. MEMBERSHIP

a. General Members

- i. Shall be open to any person of legal age in the province of Manitoba.**
- ii. Must be in agreement with the objectives of Prairie Players as set out in the constitution.**
- iii. Shall have voting privileges.**

b. Associate Members

- i. A person or persons affiliated with Prairie Players for a particular project.**
- ii. May attend meetings and take an active part in group activities, but do not hold voting rights, nor can they stand for office or propose others for office.**

c. Life Members

- i. Shall be elected by the Executive.**
- ii. Shall not exceed twenty percent of total membership.**
- iii. Shall have all the rights and privileges of general members.**

d. Expulsion of Members

If in the opinion of the Executive, the conduct of any member shall be prejudicial to the interest of Prairie Players, the Executive shall have the authority to request such a member to resign. If the member does not resign within one month, he or she shall be liable to expulsion by the Executive.

2. MEMBERSHIP FEES

- a. General members shall pay annual membership fees (no pro rata) as set by the Executive. There will be a thirty day grace period after which a member's name will be removed from the membership list.**
- b. Associate and Life members do not pay membership fees.**

3. OFFICERS

a. PRESIDENT and VICE-PRESIDENT

- i. Shall be elected in odd numbered years.**
- ii. Shall serve no more than two consecutive terms.**

- b. SECRETARY and TREASURER
 - i. Shall be elected in even numbered years.
 - ii. Shall have no limit to the number of terms of service.
- c. PAST PRESIDENT
 - i. Shall serve a minimum one year term commencing in the year a new president is elected.
- d. MEMBER-at-LARGE
 - i. Shall be elected for a one year term.
 - ii. Shall have no limit to the number of terms of service.

Election of all positions shall take place at the Annual General Meeting and all terms shall commence immediately.

All elected positions shall be for a two year term unless otherwise noted.

In the event of a vacancy of any elected position, the Executive may appoint a member to fill the vacancy for the remainder of the term.

In the event the Past President position is vacant, a second Member -at-Large must be elected for a one year term.

4. NOMINATIONS

Nominations for Officers shall be proposed and seconded by a nomination committee or by any two members with the consent of the nominee at least two weeks prior to the Annual General Meeting.

5. COMMITTEES

The Executive shall be empowered to appoint: a) Standing Committees, b) Ad Hoc Committees.

6. MEETINGS

- a. Annual General Meeting
 - i. Shall be held in the month of February.
 - ii. Receive and approve reports on activities of the past year.
 - iii. Receive and approve the Annual Financial Reports as submitted by the Treasurer; including adopting a motion for an audit of the financials.
 - iv. Election of the Officers.
 - v. Transact any other business on the agenda.

- vi. Members shall be notified of the date of the Annual General Meeting at least four weeks prior and will be supplied with the agenda.
 - vii. A quorum of twenty percent of membership shall be required to proceed with the meeting.
- b. General Meetings
- i. Shall be held as required, but not less than every second month (excluding the months of July and August).
 - ii. Shall be to make those decisions necessary for the production of a play or specific project and those persons required to complete the task.
 - iii. Other such business as may arise.
 - iv. Members shall be notified at least four days prior to the meeting.
 - v. A quorum of twenty percent of membership shall be required to proceed with the meeting.
- c. Executive Meetings
- i. Shall meet a minimum of four times a year.
 - ii. A quorum of one half plus one of the elected officers shall be required to proceed with an Executive Meeting.

7. FUNDS

All monies belonging to Prairie Players shall be banked by the Treasurer into an account at an accredited financial institution, in the name of Prairie Players. All cheques shall be signed by two members of the Executive.

8. EQUIPMENT PURCHASES

Equipment purchases are made with the understanding that they will be available to the William Glesby Centre, Portage la Prairie, Manitoba, in exchange for space used throughout the year as per the contract agreement.

9. FISCAL YEAR

The fiscal year shall from January 1 to December 31.

Revised January 2014

Date Accepted

President

Secretary
